Alpha Rho Chi Fraternity
Form X
Standard Operating Procedures

Title: Status of Alumni Associations **Adopted 18 January 2011**

1.0 Title: Status of Alumni Associations

2.0 Policy:

2.1 Active Alumni Associations are critical to the success of the Fraternity. The Grand Council shall encourage the development of such associations. It is incumbent upon each Alumni Association to remain fiscally responsible to the Fraternity, to remain incorporated in their respective State, and to maintain an active voice in the leadership of the Fraternity. If an Alumni Association fails to be active in the Fraternity, it becomes a burden to the membership. It is then the responsibility of the Grand Council to (temporarily) relieve the Fraternity of that burden.

3.0 Purpose:

3.1 The purpose of this procedure is to ensure clear and equitable means by which the Fraternity may determine the status of an Alumni Association.

4.0 Scope:

4.1 The scope of this procedure is to establish the criteria by which an Alumni Association is to be declared suspended and the responsibilities of the Grand Council in communicating that action.

5.0 Responsibility:

5.1 Grand Council of Alpha Rho Chi

5.1.1 Worthy Grand Estimator: for determination of indebtedness to the Fraternity
5.1.2 National Director: for determination of Alumni Association's Corporate Standing
5.1.3 Worthy Grand Architect: Communication with responsible parties.

5.2 Officers of the Alumni Association

6.0 Related Operating Procedures:

6.1 Establishment/Re-establishment of an Alumni Association

7.0 Applicable Forms:

7.1 AA-1

8.0 Procedure:

8.1 The Grand Council must declare an Alumni Association as SUSPENDED when any two of the following criteria have been met:

8.1.1 The Alumni Association owes three (or more) years of annual Alumni Association fees to the Fraternity.
8.1.2 The Alumni Association is not recognized as a Corporation in good standing in their respective State for a period exceeding one year.
8.1.3 The Alumni Association fails to send a Delegate to a regular or special Convention of Alpha Rho Chi for two consecutive years.

8.2 Upon a motion duly made, seconded, and passed by the Grand Council at any regular or special meeting of the Grand Council, the Alumni Association in question may be declared suspended.

8.3 The Worthy Grand Architect will issue a certified letter to the Alumni Association President (or most recent Alumni Association contact per the Master Directory) informing the Association of their change of status. The change is effective upon receipt of the letter. A copy of the policy for establishing an AA is to be included.

8.4 The Worthy Grand Architect shall also issue a copy of the change of status letter to the respective Regional Director, and the Worthy Architect of the respective Chapter.

8.5 The Worthy Grand Architect shall then instruct the Grand Council officers and appointees to disseminate the change in status of the Alumni Association to the membership.

8.6 The Alumni Association may appeal their status change to the Convention.

8.7 An alert notice may be sent to the Alumni Association when any single of the above criterion has been met. Any officer of the Grand Council, the National Director, or the Regional Director may make such notice.

8.8 Once declared suspended, the Alumni Association may not incur or accrue any further indebtedness to the Fraternity.

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