



The 59th National Convention of Alpha Rho Chi Official Convention Information



Denver – The Mile High City

– is a beautiful city boasting a 120 mile panorama of the Rocky Mountains. With 300 days of sunshine per year and the nation’s largest city park system the city has a lot to offer the outdoor enthusiasts. The State Capital of Colorado has the tenth largest downtown in the U.S. and a historic district where Victorian Houses have been transformed into sports bars, clubs, and restaurants. As one of the fastest growing regions in the nation, Denver is home to some very exciting architectural works including Daniel Liebskind’s expansion to the Denver Art Museum.

The Adam's Mark Hotel

The Adam's Mark – Denver, is located in the heart of downtown Denver. It is the premier hotel in the downtown area, and steps away from the 16th Street Mall. The 16th Street Mall a 1.2 Mile pedestrian mall with shopping, entertainment, and restaurants. There is a free shuttle that runs along the mall, every 10 minutes. Our hotel is situated at the south end of the mall, and Coors Field (the location of our banquet), is at the North end.

The Alpha Rho Chi convention rate is \$107.00/night for a standard room (not including the 13.5% hotel tax). This is a flat rate, regardless of single/double/quad occupancy. If you would like to reserve a deluxe suite, please contact Lori Beth Wilson for those negotiated rates.

All of the business meetings, workshops, and speakers will be located in the Adam's Mark Hotel.

Please call **800-444-ADAM** for reservations, and don't forget to tell them it's for the APX convention. All reservations must be made by no later than February 17, 2006. If you are having any difficulty with making reservations, please contact Lori Beth Wilson for assistance at convention@alpharhochi.org.

Social Events

Thursday Night Welcome Reception

The Thursday Night Welcome Reception is the unofficial beginning of the convention. Anyone who arrived earlier on Thursday meets in the Adam's Mark Lobby to begin a night on the town. Location to be decided later. This is a good time for everyone to reconnect with or meet brothers from all over the country.

Annual Awards Banquet

This year's Annual Awards Banquet will be held at Coors Field, home of the Colorado Rockies in the *Mountain Ranch Club*. This venue offers a dramatic view of both the baseball field and the Colorado Rocky Mountains. During the banquet participants will enjoy a delicious dinner and celebrate the achievements of other individuals and chapters, including this year's recipients of the John Ross Scholarship. The evening continues with dancing and sharing final moments with brothers from across the country.



Business Events

Business Sessions

This is your chance to help run the fraternity. At business session, the assembled convention is the governing body of APX. Even if you are not a delegate, you will have the opportunity to voice your opinions and ideas for the future of the fraternity. These sessions usually include:

Introduction to Convention – business sessions run a bit differently than chapter meetings, so this is an introduction or refresher about the process.

Business session I – Election of Convention Officers, reports from chapters, alumni associations, Grand Council, the APX foundation, and committees. Find out what everyone else has been up to over the past year.

Business session II – new business, including motions proposed before and during the convention; Grand Council elections; suggestions for the betterment of the fraternity; future committee volunteers; suggestions for future convention sites.

Elections

This year the positions of Worthy Grand Architect and Worthy Grand Scribe are up for election. Know of someone who would be a great fit for WGA or WGS? Contact the Nominations Committee Chairperson, Christine Brazill to make the nomination or find out more information: cbrazillapx@yahoo.com.

Professional Events

Keynote Speaker – Nancy Collins

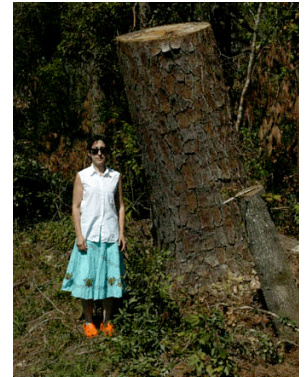
Design Etiquette: Social Stationery for Business and Personal Use

The most powerful tool in business communications is a hand written letter or note.

The success rate for this lecturer for gaining personal response in a cold call when preceded by an actual letter is forty to fifty percent. Further, the success rate for receiving an appointment with the recipient of an actual business letter is twenty percent.

And, following-up with a thank you letter or hand written note sent through the mail is a key strategic weapon in the arsenal of modern business.

This workshop will discuss and prepare participants to create their own appropriate battery of professional and personal stationery and guide them to the correct etiquette and form for written correspondence.



Architecture Design Workshop: The Next Episode

Professional Presence led by Seshait Brother Karen Williams

Compiled to represent talent and achievement the portfolio is only the beginning. A well-rounded package (personality, creativity and passion) is the key tool towards success for professionals. Every professional has the necessary ingredients to become a success. Learning how to express your talents and hone the appropriate character traits is a worthy endeavor. Come share your experiences and advice about first interviews, giving interviews and the dos and don'ts towards scoring a great career opportunity. Bring your portfolios, cover letters and resumes to share with group.



Professional Events - Continued

The Alumni Showcase

The Alumni Showcase provides an expo-type setting for attendees of the Convention to browse promotional materials, display boards and past projects provided by practicing professionals of architecture and the allied arts. Students will be able to see real-life applications of their education; fellow professionals can learn about work in their field being completed by firms across the country; and your company will gain exposure amongst your brothers, some of whom may prove to be future sub-contractors, clients or employees.

We encourage our alumni to use this event for recruitment. All attendees are welcome to bring their resumes and portfolio with these prospective employers.

Firm Tours

Interested in visiting a new design firm? We will have the opportunity to visit some of the exquisite firms Denver has to offer, as well as some of their greatest projects.

See how the work is done at downtown Denver's architecture firm Slater Paul Architects and learn how the marketing staff and accounting staff are as vital to an architecture firm as the architects themselves. In addition witness the culture within the firm and view some of the drawings that they are currently working on.

Other firm tours and project visits are planned. More information to come.



For the Delegate

Congratulations to those of you have been selected to represent your chapter or Alumni Association as their delegate. The following information will help you be the most prepared for your responsibilities.

Convention Credential

Be sure to obtain a convention credential. This official form will be mailed to the chapter WA or Alumni Association president. The form may also be downloaded at www.alpharhochi.org. The Credential form must be wet-signed by the WA or Alumni Association President, and it must bear the official seal of the organization.

WITHOUT A PROPER CONVENTION CREDENTIAL, YOU WILL NOT BE SEATED AS A CONVENTION DELEGATE.

Please direct any questions on this topic to your Regional Director or the Worthy Grand Architect.

Chapter and Alumni Association Reports

Each Chapter and Alumni Association has a duty to submit a report to the convention to be included in The Official Minutes of the 59th National Convention. It is extremely important that each chapter and Alumni Association share their successes and tribulations of the past year so that everyone may celebrate with you, as well as learn from your experiences.

For convenience, we ask that prior to convention, you submit your report to the Worthy Grand Scribe in electronic format. Chapters and Alumni Associations who are unable to submit their report prior to March 17, 2005 are asked to bring 40 copies to the first business session. Reports that are not submitted upon conclusion of the 1st business session will not be included in The Official Minutes of the 59th National Convention.

Attend the Convention Delegate Primer

The Convention Delegate Primer will be held on Friday Morning at 9:30am. Here, we will share any changes to the Standing Rules of Convention, review parliamentary procedures, and answer any questions about the agenda, or the business sessions in general. This primer is intended to be as useful to the seasoned delegate as it is to the first-timer.

What to Bring?

At the 59th National Convention, each delegate will be supplied with a copy of The Standing Rules of Convention, a copy of the Alpha Rho Chi Constitution and By-Laws and a copy of the proposed motions.

It is not mandatory, but in the past, delegates have found it helpful to bring a notepad and pen, a copy of Roberts Rules of Order, and a dictionary.

What to wear?

Each delegate is expected to dress in business casual attire. The business sessions of Alpha Rho Chi Fraternity are professional in nature. You have been asked to represent your chapter in its greatest light. Please be respectful and save the sweatshirts and jeans for the more social events. Also, please encourage all brothers from your chapter to do the same.

59th National Convention Schedule

WEDNESDAY March 22

3:00 pm
Hotel Check-in
Early Arrivals

THURSDAY March 23

3:00 pm
Hotel Check-in

3:00-6:00
Convention
Check-in

7:00pm – 11:00 pm
Welcome Reception

FRIDAY March 24

8:00am– 10:00 am
Credentials

9:30-10:00
Delegate Primer

10:00-12:00
Business #1

1:00pm - 3:00 pm
Business #2

3:30pm - 4:30pm
Nancy Collins

5:00-6:00
Design Workshop

SATURDAY March 25

8:30 – 11:30pm
Alumni Showcase

Art Museum Tour
10:00-11:30

12:30pm – 4:30pm
Business session #3

6:30pm
Transportation to
Banquet

7:00pm – 11:00pm
Annual Awards
Banquet
Coors Field

SUNDAY March 26

8:00-12:00
GC Annual Meeting

11:00 am
Check-out

Please note. This schedule is Tentative. Times and locations are subject to change.

Convention Packages

Full Convention Package

Cost: \$172.00

Before February 17 Cost: \$150.00

Purchase includes the following:

Meals:

- Friday Continental Breakfast
- Friday Lunch
- Saturday Continental Breakfast
- Saturday Lunch
- Saturday dinner (Awards Banquet)

Events:

- Thursday night welcome reception
- Friday Keynote Lecture
- Friday Design Workshop
- Friday Business Sessions
- Saturday Morning Alumni Showcase
- Saturday Business Sessions
- Saturday Art Museum Tour
- Local Architectural Firm Tours and Site Visits
- Saturday Night Awards Banquet at Coors Field

Items:

- Official 59th Convention T-Shirt
- Group Photo
- Convention Welcome Package, complete with local maps, guides and information
- Guest tickets may be purchased separately, limit one guest per full package attendee.



Banquet Only Package

Cost: \$83.00

Before February 17 Cost: \$72.00

Purchase includes the following:

- Saturday Annual Awards Banquet at Coors Field
- Guest tickets may be purchased separately, limit one guest per full price banquet attendee.

Children's Package (children under age 3 are free)

Cost: \$41.00

Before February 17 Cost: \$36.00

Purchase includes the following:

- Saturday Annual Awards Banquet at Coors Field
- Children's activity packet
- Attendance to all events accompanied by guardian. With the exception of:
 - Thursday Night welcome reception
 - Any brothers-only events

Registration

- Check, Money Order, and Major Credit Cards accepted for payment.
- Checks should be made payable to: *Alpha Rho Chi Fraternity*.
- Completed Registration Form must be returned along with FULL payment. Registration cannot be considered complete, and space will not be reserved, if full payment is not received along with Registration Form.
- If postmarked after March 14th please follow the on-site registration instructions listed below.
- You must register a guest/spouse separately for the conference. (Please duplicate the registration form).
- Registrations are processed in the order received.
- Please review your conference registration receipt for accuracy.

On-site Registration

- Advanced registration will not be accepted if postmarked after March 10th. After this date, you must register on-site. On site registration is subject to a **\$10.00 service charge**.
- Due to seating restrictions, it may not be possible to purchase tickets on-site to all events.
- The Registration desk will be open at Adam's Mark Hotel Lobby on Thursday March 23rd from 3:00pm to 6:00pm

Cancellation and Refund Policy

- Requests to cancel or to substitute must be in writing or via email to the WGAA.
- Refunds will be issued within 60 days of receiving written or email notification.
- All refunds will be assessed a \$25.00 processing fee.
- 100% refund (less processing) if postmarked before March 16th
- 50% refund if postmarked after March 16th

All registration issues will be coordinated through the WGAA office. Contact WGAA Laura Schmidt with any questions at (310) 903-2630 or wga@alpharhochi.org