



ALPHA RHO CHI

The National Professional Fraternity for Architecture & the Allied Arts

The Nominations Committee for the 69th National Convention

February 29, 2016

RE: Call for Nominations

Dear Brother,

The Nominations Committee for the 69th National Convention would like to announce that nominations are open for the Alpha Rho Chi National Convention, which will be held in Charlotte, North Carolina from March 17th through March 19th.

There are two Grand Council positions open for nomination and election: **Worthy Grand Architect** and **Worthy Grand Scribe**. In addition, nominations are open for **Convention President** and **Convention Secretary**. Duties for these positions are enclosed.

If you have the ambition and ability to fulfill any of these positions, or would like to nominate someone to any one of these positions, please contact one of the members of the Nominations Committee listed below. Please include the person's full name, address, phone number and email address. The Nominations Committee will then notify the nominee of his or her nomination.

Please note that it is highly recommended that any Grand Council nominee attend the National Convention, but attendance is not required for election for Grand Council Office.

All nominees can expect to receive a package of information that needs to be completed prior to the opening of convention. Therefore, please notify the committee of your nominations no later than March 12th, 2016. Nominations will still be accepted up until the time of elections as anyone may run from the floor.

Fraternally,

The Nominations Committee for the 69th National Convention

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EXCERPT**
NATIONAL BY-LAWS OF THE ALPHA
RHO CHI FRATERNITY
ISSUE DATE: 11 April 2012

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The National Professional Fraternity for Architecture & the Allied Arts

The Nominations Committee for the 69th National Convention

ARTICLE II

DUTIES OF THE PRESIDENT OF THE CONVENTION

- Section 01. The President of the Convention having been duly elected to his office by the Convention, shall preside at all sessions of the Convention, appoint all committees, and sign all documentation that requires his authentication. In no event shall he be entitled to a vote.
- Section 02. The President of the convention shall sign the Official Report of the Convention, before that Report is delivered to the Grand Council.
- Section 03. The President of the Convention shall appoint a Sergeant-At-Arms who shall act as guard at all meetings of the Convention.

ARTICLE III

DUTIES OF THE SECRETARY OF THE CONVENTIONS

- Section 01. The Secretary of the Convention shall make the Official Record of the proceedings of the Convention and, after having secured the signature of the President of the Convention upon it, shall affix his own thereto, and promptly deliver the Official Record to the Grand Council.

ARTICLE VII **THE GRAND COUNCIL**

- Section 01. The four (4) elected officer members of the Grand Council shall be elected by the Convention and shall hold office for two (2) year terms. The election of the Worthy Grand Architect (W.G.A.) and the Worthy Grand Scribe (W.G.S.) as well as the appointment of the Grand Advisor (G.A.) shall be in the alternate Convention years from the election of the Worthy Grand Estimator (W.G.E.) and Worthy Grand Associate Architect (W.G.A.A.).
- Section 02. The terms of service of the members and officers of the Grand Council shall begin on the date of the first day of the Fraternity's next fiscal year following the date of their election. No member of the Grand Council shall be elected or appointed to more than three (3) consecutive terms for the same office.
- Section 03. The duties of the Grand Council shall be as follows: The Grand Council shall be the administrator, custodian and conservator of all of the properties and interests of the Fraternity. The Grand Council shall take such actions as are necessary to promote the welfare of the Membership, Chapters, and Alumni Associations. It shall receive and act upon reports of the Officers of Chapters, petitions, and reports and requests, of standing and special committees, and shall prepare its Annual Report to the Convention. The Grand Council may also, from time to time, formulate such rules and regulations, as it may deem expedient and necessary for the furtherance of the discharge of its duties and responsibilities, such rules and regulations to be subsequently ratified at the next Convention. The Grand Council shall serve as the Board of Directors of the Fraternity and shall have control over and the responsibility for regulating the business activities of the Fraternity and taking all steps necessary and incident there-to, provided that it shall not act contrary to the express direction of the Membership as expressed at the Convention.
- Section 04. The Grand Council shall make a report to each Regular Convention containing the following items:
01. A statement of the condition of the Fraternity;
 02. The transactions, including all rules and regulations adopted, of the Grand Council since the last Convention;
 03. All subjects of disputes between the Chapters;
 04. All recommendations for the good of the Fraternity that it may see fit to make;
 05. All petitions for new Chapters.
- Section 05. Any requests for a vote, issued by certified mail, to the Active Chapters and Alumni Associations from the Grand Council, shall be acted upon and responded to by the Chapters within thirty (30) days after receipt. Should an Active Chapter and/or Alumni Association fail to respond within one (1) month to a request from the Grand Council, the Worthy Grand Architect may cast a vote either for or against the question at issue, in his sole discretion for the non-responding Chapter or Alumni Association.

ARTICLE VIII

DUTIES AND POWERS OF THE WORTHY GRAND ARCHITECT

- Section 01. The chairmanship of the Grand Council is vested in the Worthy Grand Architect except as provided otherwise in the Constitution or By-Laws of the Fraternity.
- Section 02. He shall preside at all meetings and sessions of the Grand Council. He shall exercise general supervision over the Fraternity, and, with the concurrence of the Grand Council, may call special meetings of the Grand Council if necessary at times between Conventions.
- Section 03. He shall prepare the Annual Report of the Grand Council to the Convention, said report to be presented to the Convention by the delegates from the Grand Council.
- Section 04. He may make such appointments as deemed necessary to assist in carrying out the duties of the Grand Council; such appointments shall be confirmed by a majority vote of the Grand Council.
- Section 05. He shall issue all charters for the new Chapters and all certificates of membership after payment of the prescribed fees.
- Section 06. He shall be the keeper of the Great Seal of the Fraternity and shall be the only person to use the same in performance of his duties. He shall attest all official papers and documents.
- Section 07. He shall supervise all programs of professional development of the Fraternity.

ARTICLE X

DUTIES OF THE WORTHY GRAND SCRIBE

- Section 01. The Worthy Grand Scribe shall keep a true and correct record of all proceedings of the Grand Council and reports of the Conventions, and shall promptly distribute such convention reports to the Chapters, Alumni Associations, Appointees, and other Grand Council members.
- Section 02. He shall have charge of the distribution of the Alpha Rho Chi Medals and maintain complete records of their distribution.
- Section 03. He shall keep a record of the names of all newly elected members as submitted by the Chapters.
- Section 04. He shall maintain a history of the Fraternity.
- Section 05. He shall supervise the obtaining of all services of a general nature for the Fraternity, including the ordering of supplies for the Fraternity, and the preparation of handbooks and manuals of the Fraternity.
- Section 06. He shall supervise all official publications of the Fraternity.
- Section 07. He shall supervise the expansion programs of the Fraternity.