

Grand Council Summer Meeting Alpha Rho Chi Fraternity Richardson, Texas • July 6-7, 2006

Attending

Vicki J. Horton, Worthy Grand Architect
Laura Schmidt, Worthy Grand Associate Architect
Stephen P. Janick, Grand Advisor
Charles Pickard, Expansion Director
Nicole Dress, Development Director (selected parts)

Frank Kitchel, Worthy Grand Estimator
Richard L Jenkins, Worthy Grand Scribe
Scott Swanson, National Director
Lori Beth Wilson, Convention Director

Called to Order, Thursday July 6, 2007 at 4:25 pm

Opening

Gavel presented to the WGA with message from past WGAs.

WGA conducts values exercise

Calendar/Housekeeping

1. Grand Council conference calls scheduled for first Wednesday of each month
 - Regional Director calls scheduled for last Wednesday of each month
2. Master Directory transferred to WGS. Officers should contact the WGS with preferences for what contact information to publish.

Officer Transition

1. Dinocrates and Nicon Charters
 - WGE notes Nicon has paid installation fee WGA working with Greg Pelley on names and production of Nicon charter.
 - Dinocrates charter being produced. WGA is working on presentation plans.
2. Records/Documents Exchange and Storage
 - Greg Pelley records to be transferred to Illinois storage facility
 - If possible, WGS to review historic items and old minutes held by Vicki Horton before transferring to Illinois storage
 - Contents of Richardson, TX storage facility to be transferred to Illinois storage in October after contract expiration
 - Lori Beth Wilson may help enter old E-1 forms into database. WGS may cover labor cost from the Executive Assistant account
3. P.O. Box
 - Richardson, TX post office box paid through April
 - WGS to establish new box in Virginia
 - WGA to check on possible effects on account with Champaign post office

LC06

- Registrations due July 31. RDs need to contact chapter WAs and alumni officers to get them to commit to attend by July 31.
- Travel for chapters, AAs, appointees, and officers to be reimbursed up to \$250 upon arrival
- Final numbers of attendees due to hotel by August 14.
- Programs for LC06
 - Kim Novak from ASU on risk management
 - Brendan Burchard on managing conflict
 - WGAA to present for one hour on chapter-alumni communications
 - Greg Pelley will hold workshop “Beyond Roberts Rules”, time permitting. Alternative presentation will be “Roberts Rules for Dummies” overview following outline used at previous Conventions.
 - WGA will hold workshop on educating successors, time permitted.
 - WGS to lead workshop on chapter reporting obligations
- For budgeting purposes, assuming 45 reimbursable attendees

Risk Management and Insurance

- WGE to pursue Director and Officer insurance in conjunction with event insurance, checking with contacts through Rick Barnes, and Professional Fraternity Association
- Director and Officer insurance should cover all directors
- ND will check with his liability insurance agent as well.

60th Convention – Memphis, TN

- Discussion on catering options
- Charles Pickard reports on sponsorship efforts to date. In addition to current sponsorship targets, WGA to direct ED to PFA contacts.
- Convention Director presents finalists for hotel/conference facilities. After discussion, Springhill Suites is selected.

Future Conventions

- Convention Director outlines research process and presents findings to date. Potential sites for 61st and subsequent conventions discussed.
- Reno, Nevada selected as site for 61st National Convention.
- Logo Contest to be announced at LC06. Entries will be due 12/31/06. Winner will be unveiled at 60th National Convention.

Operations

1. Appointments

- WGS moves that the Colony Director position be defined as a project-oriented position with plans to eliminate position after one year. Motion accepted.
- Associate Expansion Director position created under direction of Expansion Director. New version of Rush manual accepted as additional objective for AED.

- WGA moves to accept list of proposed appointees for FY07. Passes unanimously. The appointees are:

Grand Advisor	Stephen P. Janick
Grand Lecturer	Brian Swilling (SESH)
Assoc. Grand Lecturer	Christine Brazil (VITR)
National Director	Scott Swanson (DAED)
Expansion Director	Chooch Pickard (ANTH)
Assoc. Expansion Director	Adriana Esquivel (CLEI)
Development Director	Nicole Dress (VITR)
Convention Director	Lori Beth Wilson (RABI)
Colony Director	Shani Barrette (SATY)
Region 1 Director	Keith Olsen (ANDR)
Region 2 Director	Aaron Feldman-Grosse (VITR)
Region 3 Director	Amber Ford (APOL)
Region 4 Director	Mara Braspenninx (IKTI)
Region 5 Director	Terri Brumett (DAPH)
Region 6 Director	Erin Froschheiser (PYTH)
Region 8 Director	Ryan Rosen (DAED)
Archi Editor	Karen Marker (ANTH)
Associate Archi Editor	Renay Marquez (ANDR)
Assoc. Editor (Webmaster)	Mike Martinjuk (VITR)
National Historians	Jennifer Williams (DEME) and Mara Braspenninx (IKTI)
- APX Letter Editor position still open. Took recommendations to fill position including Kurt Hanna (ANDR) and Cliff Haberlin (RABR). Amal Adi suggested for Associate Archi Editor (Chapter News).

2. Alpha Rho Chi Medal Program

- WGA reports 2.5 years supply of Bronze Medals on hand. Notes need to approach APX Foundation at end of next fiscal year.
- WGS to review APX Bronze Medal letter to schools of architecture to ensure desired criteria are emphasized, including service and leadership.
- WGS to investigate with Recognition Express about possibility of adding a ribbon loop to the medal (or future casting). A ribbon may improve the presentation of the medal.

At approximately 11:30, the meeting recesses until 9 am Friday.

Meeting resumes 8:57 am on Friday, July 7.

3. Database updates and status

- Plan for WGAA, WGS, and WGA to meet with Mike Schmidt of Anchorwave at LCo6. Meeting scheduled for Thursday, September 11 at 6:00 pm.
- Identified desired changes to database system
 - Add fields for Name Suffix (Jr., RA, FAIA, ASID etc.), Title/Position
 - Add alumni dues type: “Dues Autopay”
 - Browse by keyword search (to help find employer names, titles, etc)
 - Add Current/Lost combined search option.

4. Publications

- *The Archi* – Karen Marker working on single issue in Fall
- Fall *APX Letter*
 - XENO return story. WGS to ask Carlos Machado and Adriana Esquivel to identify potential author.
 - WGAA to contribute “Old Guard” essay
 - HADR story probably for Winter issue
 - Targeting 3 issues for year. Winter issue to arrive at printer by 12/15 for early Jan arrival of Convention issue. Possibility of expanding Winter issue to 12 pages for HADR, LC articles in addition to Convention.
- *Ritual of the Alpha Rho Chi Fraternity*
 - Planning for 30+ copies to be printed this year. Copies should be presentation quality for new and existing chapters to use. Binding should permit Ritual Director to hold an open copy supported by one hand
- *The Rise*
 - Target 2 issues for upcoming year
 - WGA to work with Grand Lecturer on schedule and subject
- *The Archi Pledge*
 - 30 left in stock [amended: these copies are from 2004, none from 2005 are available]
 - WGS to get 400 printed by Leadership Conference
 - Plan to publish them without including HADR chapter (to be included after the chapter’s installation)
- Constitution and By-Laws
 - Greg Pelley has draft of changes
 - WGA will see that they are signed and sealed in next couple weeks.
 - Binder to be given to chapters and associations at LCO6. Similar to *Handbook for Members*, they will have C&BL and tabs for chapters to including local bylaws, incorporation information, etc. Binder will have special cover. If economical, the cover might be silk-screened.
- alpharhochi.org
 - Calendar function desired for the site. Ideally, it would include a web interface for local and national officers to add/edit event entries (perhaps subject to review/approval).
 - Needed web forms with credit card functionality identified for upcoming year: LC Registration, Convention Registration, Alumni Dues payments, Graduation Merchandise Orders, Pledge Pins Orders, other merchandise, payment for additional bronze medals (need to figure how to integrate with bronze medal nominations without adding confusion)
 - Discussed conceptual use of wiki software for history or documentation projects.
 - ND suggests adding links to officer biographies to the Grand Council page.
 - Discussed hosting options for chapter/colony/association web sites. Web space is available organizations will be responsible for managing files in their own directory.
 - Email addresses for members @alpharhochi.org suggested.

- Webmail available for officer/appointee email accounts as alternative to forwarding. WGS to set up webmail for convention@alpharhochi.org.
- 59th Convention Minutes
 - Promised by this meeting, WGA will follow up with convention officers.
 - Copies to be distributed at LCo6 for chapters/associations
 - WGS to mail to others
- Personal Notes and Stationary
 - Development not to depend on Branding Committee
 - Letterhead and envelopes, including electronic Word templates for digital facsimiles of letterhead. WGS to pursue.
 - Notes/correspondence cards to be developed. Online providers, such as Modern Postcard, suggested. WGS to pursue
 - Business cards available on request (for now, printed on laser)
 - WGAA, Convention Director, Development Director request business cards
- 5. Merchandise
 - Charters in ample supply until 2099. Printer Goose Creek is transferring to calligrapher Holly Monroe.
 - Investigating possibility of magnetic closure for member badges.
 - Graduation regalia (honor cords and medallions) transferred to distributor. Ken Jernigan researching stoles (with pricing)
 - Discussion of commemorative items for 100th Anniversary in 2014.
 - Discussed options for future Alumni Association awards including: paired traveling awards (like So Whitten), stained glass trophies for each year
 - WGS to investigate pins to recognize alumni dues milestones. Membership cards as another possible “thank you” Ken Jernigan can probably provide options.
- 6. Expansion and Colonization
 - Tabled until later in the meeting
- 7. Alumni Dues Invoicing
 - Discussed possibility of collecting association dues on behalf of AAs as an opt-in program. Idea deferred to future years.
 - Decided to send 2-page dues invoice mailing. First page to be invoice in letter format. Second page would list accomplishments and provide instructions for automatic dues payment and other ways to give.
 - Dues invoice to include \$50 dues, \$100, \$250, and “other” giving options.
 - Dues reminder to be sent Aug 15 to printers for arrival around Sept 1.
 - 2007 dues invoice to be sent to printers by November 1 for distribution after holidays.

Professional Memberships Evaluation

1. Professional Fraternity Association
 - Authorized PFA dues payment for 2007. WGA to send updated contact information to PFA.

- Lori Beth Wilson checking her availability to attend PFA Annual Conference in September.
 - PFA Awards to be added to APX awards schedule.
2. American Collegiate Schools of Architecture
 - WGA to investigate membership in ACSA
 - Possibility to get article in future issue of ACSA's magazine
 3. College Fraternity Editors Association
 - WGS to investigate value of \$60 membership

Budget

- WGE reports fraternity has over \$110K in account. Voted to move \$90K to investment accounts, leaving \$20K to cover cash flow. Specifics of investments left to WGE to determine mix of investments, with eye to alternating maturation cycles. WGE to report in his monthly reports
- WGE leads officers through each item in the budget spreadsheet.
- Grand Council votes to adopt FY07 budget with \$175,500 projected income and \$175,407 planned expenses. Copies of budget available from WGE.

Regional Programs

- WGAA outlines Metro Liaison program

Alumni Development

- WGAA presents worksheets and tools for establishment of new alumni associations.

Development

- Development Director reports on activity
- John Hagely (DEME) working on draft letter for National Headquarters campaign.

Expansion

- Expansion Director reads recommendation letter from Arthur Kaha, longtime faculty advisor at University of Illinois. Letter will be part of marketing packet
- Additional names suggested for letters: Lannis Kirkland (Houston advisor), Alan Cooper (Cal Poly SLO advisor), FAMU advisor (SESH WA to contact) Dean Goodwin, Doug Noble (USC), Andrew Wiehle (Univ. of Florida)
- Expansion Director outlines goals: establish colonies at DAPH, DEME; develop marketing plan with Branding Committee; get faculty letters, pursue article in *Architectural Record*; APX Video project; field on-going requests for information; prepare Rushing manual.
- Colony Handbook reviewed, to be presented to RDs at following day's RD strategy session. Discussion of RDs and colonies follows.

National Headquarters

- WGA presents update on behalf of the National Headquarters Committee

Awards

- Discussion on Master Architect qualifications. Attendees brainstorm names of possible candidates. FAIA brothers to be asked to make contact on behalf of the fraternity.
- PFA National Service Award. WGA to nominate RABI and RHOE for Katrina relief efforts.
- Aaron Feldman-Grosse to research award presentation options

The meeting adjourns at 11:39 pm.

Richard L Jenkins
Worthy Grand Scribe,
Alpha Rho Chi Fraternity

Appendix: RD Strategy Session

Following the Grand Council Summer Meeting a one-day workshop for Regional Directors was held on July 8, 2006. RDs 1-6 attended, along with the officers and appointees who attended the previous day's meetings. The day's session was led by the National Director and Worthy Grand Scribe.

The day's session included:

- A discussion of RD goals and objectives for FY07 (lead by ND)
- A presentation on expansion strategy (led by ED)
- A review of the Colony Development Handbook and Process (led by WGS)
- A review of the Metro Liaison program and Alumni Association formation and maintenance (led by WGAA)
- A mission statement exercise (led by WGA)

In addition, the morning's session featured reports from the RDs on the organizations in their respective regions.

Region 1

Domitian Chapter

- Chapter starting to move past charter members. M. Marvin has passed torch to Kyle Rendall.
- Sending 2 actives to LCo6 from next year's leadership
- Requesting help with rush materials
- Summer meeting to be held in a few weeks
- Executive board holding extra weekly checkpoint meetings as they work to establish strong financial controls

Senenmut Chapter

- Foresee many graduations at end of year (in 4+2 program)
- Held banquet for graduating seniors
- Working to develop better faculty relationships (Idea shared; distributing extra copies of publications to faculty mailboxes)
- Looking forward to participating in a regional gathering

Vitruvius Chapter

- Incoming WA just returned from Italy

Vitruvius Alumni Association

- RD1 spoke with Jeff Chambers. Calendar set for upcoming year.

Region 2

Metagenes Chapter

- As of meeting, WA had not responded to RD2's message. [Update: RD2 met WA at July 15 cookout.

Metagenes Alumni Association

- RD2 met with MetaAA president, looking to improve active-alumni interaction and for the association to serve as a resource for the chapter.
- Metagenes/DC regional cookout scheduled for July 15 in Alexandria, VA.

DC Metro Area

- Metro Liaison Jason Kasperek keeping activity high with monthly happy hours and newsletter.

UT Knoxville

- Targeted as expansion site. New dean, John McKay was previously at University of Florida with good experience with APOL chapter. ED in contact with Dean McKay through Tenn AIA board.

*Region 3***Apollodorus Chapter**

- Chapter strong
- Summer meeting/retreat to be held in a couple weeks
- Met with faculty advisor to set goals for the upcoming year

Seshait Chapter

- Concerns for installing Hadrian colony

Nicon Chapter

- Lack of communication, misinterpretation of meeting/messages from last year
- Initiated 7 members two weeks prior, no reports yet

*Region 4***Iktinos Chapter**

- Booming membership and strong faculty support. All is an achievement of a two-year effort
- RD4 desires for more interaction with other chapters
- RD4 to finalize report of GL's investigation of chapter initiation

Anthemios Chapter

- Doing well despite no new pledge class previous semester. Gearing up for big Rush in Fall.
- Summer work weekend scheduled for late July.

Anthemios Alumni Association

- Annual meeting for January

Rabirius Chapter

- Despite working on numbers and small pledge classes, the brotherhood is strong. Architecture program has changed recently, looking at implications for chapter.

Rabirius Alumni Association

- Doing great. Held annual meeting at Convention in Denver and achieved impressive set of goals.

Demetrios Alumni Association

- RD4 has not made contact with DemeAA president in past year. Will try harder.

Ohio State University - Demetrios

- OSU a primary expansion target. ED will be meeting in Columbus with local alumni to plan strategy.

Metro Liaisons

- In Chicago, Lis Laske organizing 3-4 events per year. Minor league baseball outing this summer.
- In Detroit, Tori Prescott serving as liaison

*Region 5***Cleisthenes Chapter**

- Doing great. Needs to be more regular with reporting.
- Focusing on brotherhood as charter class graduates. Also developing philanthropy and professional programs
- Planning visits to XENO and DINO. Sending 3-5 to LCo6. Entire chapter planning to attend Convention.

Cleisthenes Alumni

- Working on establishing alumni association

Dinocrates Chapter

- Aware of dues responsibilities. Otherwise appears to be doing well.
- Gearing towards focusing on quality recruits and building presence on campus.
- Involved in XENO installation. Sending 3 to LCo6.

Dinocrates Alumni

- Three alumni members from charter group. Also Fred Williams, WGSe.

University of Arkansas - Daphnis

- RD5 planning on doing leg work at U of Ark since she is working and taking classes at the university

Xenocles Colony

- Some difficulty getting meetings and installation scheduled. Everything else is ready to go once date is set. RD5 stepping in to serve as Installation Coordinator.

Xenocles Alumni Association

- Doing well and finishing preparations for chapter installation.

Imhotep Alumni

- Duke Walker concentrating on helping the chapter and putting AA organization on hold.

- WGAA to meet with IMHO alumni in L.A.

Imhotep Chapter

- Need work on continuity and leadership issues. Short window in current C&BL for leadership positions. Issues with leadership selection
- Need replacement for missing charter

Prairie View A&M

- ED responding to faculty interest from university in response to APX Bronze Medal. AED is 30 minutes travel from university.

Region 6

Pytheos Chapter

- Rush will be big push for Fall as many actives are upper classmen. Brotherhood is close
- Need to update website

Rhoecus Chapter

- Need to set action plan for upcoming year
- Has recruitment prospects

Rhoecus Alumni Association

- Newly organized, plans to help chapter development

Region 8

(Report by ND on behalf of RD8)

Andronicus Chapter

- A shining star of the west

Andronicus Alumni Association

- Rewriting association bylaws

Daedalus Chapter

- On the upswing. Younger membership creating new identity for themselves
- Needs to file May dues and reports [update: chapter filed the next week]
- Making progress on Vern Swansen program

Daedalus Alumni Association

- Doing well. Trying to stay in sync with chapter

Satyros Chapter and Alumni Association

- Conflicts from February – April largely resolved with RD8's intervention. WA and Alumni President in a working relationship

California College of the Arts

- Amenophis Colony disbanded earlier in the year.

- Interest still expressed by dedicated individuals. RD8 and ED working as contacts

Metro Liaisons

- RD8 looking to identify candidates