

# Grand Council Meeting Alpha Rho Chi Fraternity December 18, 2006

## *Attending*

Vicki J. Horton, Worthy Grand Architect  
Laura Schmidt, Worthy Grand Associate Architect  
Richard L Jenkins, Worthy Grand Scribe  
Amber Ford, Regional Director 3  
Gregory S. Pelley, WGA emeritus (departs 9:30)

Frank Kitchel, Worthy Grand Estimator  
Stephen P. Janick, Grand Advisor  
Scott Swanson, National Director  
Erin Froscheiser, Regional Director 6

## **Absent/Excused:**

Charles Pickard, Expansion Director  
Lori Beth Wilson, Convention Director

Nicole Dress, Development Director

The meeting was held on a conference call.

## **Called to Order, Monday December 18, 2006 at 9:02 pm EST**

October and November meeting minutes accepted as amended. To be posted on [alparhochi.org](http://alparhochi.org).

## *New Business*

### **Rhoecus Chapter**

- Last contact was Dec 10. Mike Young, Rhoecus WA emailed confirmation that he had received the WGA's letter. He also outlined the recent chapter activity
  1. recruited 3-4 pledges for the pledge ceremony
  2. secured partial funding for an APX publication from our dean
  3. worked on a computer sale fundraiser
  4. planned an excursion to Columbus, Indiana next semester
  5. currently planning Initiation for Jan. 2007
- RD6 reported that second-hand report Rhoecus chapter planned to rebuild props over winter break.
- Previous communication was Oct 24.
- Reviewed status of requirements from the WGA's letter:
  - No roster submitted
  - Dues reports not submitted for November or December
  - No phone contact with RD6
- Discussion followed on Article XVIII of APX Bylaws, consideration of post-suspension actions (collection of the chapter's charter, copies of the Ritual). WGE notes that no badge or certificate had been issued to Rhoecus Chapter in over 4 years.
- The WGS *moved that (after amendments):*  
*the Rhoecus Chapter be suspended per Article XVIII of the Alpha Rho Chi By-laws.*  
WGE seconds, the motion passes unanimously.

- WGA will draft a letter to Rhoecus (cc: RhoAA and faculty advisor) regarding the change in status.
- Should the Rhoecus chapter wish to appeal, the GC is prepared to allow a delegate of the chapter to present its case.
- The WGA thanked RD6 for her service under difficult circumstances. (RD6 leaves the call).

### **Nicon Chapter**

- RD3 related information from phone call from the Nicon WA, Vanessa Zepeda on Dec. 12. After a semester of phone tag, RD3 received a call. In the call, the WA reported:
  - She plans to attend Convention along with a couple alumni brothers (in grad school)
  - 6 active members who are graduating this year
  - 7 pledges and intention to initiate in January (no date provided)
  - Co-sponsoring events with AIAS (which has fewer members than APX)
  - Faculty supportive and excited to be getting active student organizations in the college since they are really the only college at FIU without them (RD3 contrasted that to attempts to contact the chapter at beginning of year when faculty and staff contacts were unaware of the existence of the chapter)
- Manny Perez emailed RD3, who will be visiting family in Miami, offers to visit FIU. Others from Apollodorus Chapter have also expressed interest in assisting in the revitalization of the Nicon Chapter.
- RD3 will try to get information to attend the Nicon initiation.
- ND recapped efforts in last year's training meeting to bring chapter up to date.
- WGA to draft letter (sent via email and US Mail) regarding chapter status.
- WGA and WGS offer to travel if RD3 requests.
- GA *moved that:*

*The Grand Council direct the WGA to draft a letter of concern to the Nicon Chapter stating that suspension per Article XVIII of the APX By-laws was discussed. The WGA shall outline requirements and actions to be taken to restore the chapter's status in the Fraternity.*

The motion passes unanimously.

(RD3 leaves the call).

### **61<sup>st</sup> National Convention, Reno, Nevada**

- WGAA outlined hotel options for the 61<sup>st</sup> Convention and recommended Circus Circus.
- WGE requests to look at contracts, WGAA will forward to WGE for review.
- Decision to be made via email by end of year.

## **Reports**

*(Several reports were submitted in advance, so portions were superceded by earlier business.)*

### **Worthy Grand Architect**

My apologies for missing the November meeting. I had a family crisis to attend to...hopefully all will return to some semblance of normal soon.

- Sent letter to Rhoecus Chapter 11/14, followed up with emails 11/20, 11/30, 12/5, 12/11 and 12/15, and phone calls on 11/21 and 12/5. The only response from them has been confirmation that they received our letter. I have contacted their Faculty Advisor, Alumni Association President and Vice President in the hopes one of them can generate further

interaction with the chapter. Neither RAA member had heard from them in several months, though both said they would try to make contact. RD6 indicates she has not heard anything directly from them either.

- Email notice for convention motions sent 11/15, with deadline of 1/19. I've compiled a short list of motions we have discussed recently; should you have any to add to the list, let me know and I'll try to remind you as the deadline draws near.
- LCO7 update: the RFP's have been coming in from various hotels in Ann Arbor. RD4 and I are working with the CVB, and with other sources directly. Dates and a preliminary budget for a two-day event are coming together. I am still checking on other locations; however, given our first choice for hotel in Ann Arbor was already booked solid a year in advance, we will need to make a decision on hotel at our next conference call in January.
- Forwarded roughly 50 membership certificates to Greg Pelley for signature and shipping to various chapters.
- Received contract from Herff-Jones regarding our jewelry rates for 2007. It is in line with their notice of rate increases sent prior to the summer meeting, so I have signed and sent to our representative at Herff-Jones.
- I followed up with ACSA about our membership. We're listed as a Sustaining Member, though I'm not sure why they've listed an office in West Palm Beach, FL. At some point, I will contact them to clear up the address.
- Followed up with the Headquarters search committee. There's not much going on in that area, but we intend to have something to report by convention. As info, Bill Bradford is now with Holabird & Root and will update his information as soon as they move their office.

Still to do:

- Empty storage facility here and forward contents to WGE for Illinois facility (Frank, this will probably not happen until mid-January)
- Letter to FAIA brothers for their input on potential MA candidates (possibly revise this task to nominate a few of our own FAIA brothers?)
- Order Dinocrates and Hadrian charters
- Send notice to membership for awards generally announced at convention

### **Worthy Grand Associate Architect**

- **60th Convention**

Planning for the 60<sup>th</sup> convention is well under way.

**APX Letter:** WGAA to confer with Convention director to approve draft content for printing.

**Ivy initiation:** WGA to work with Grand Lecturer to make sure preparations are on track for the initiations. As discussed earlier, Convention committee cannot commit to plan details for Ritual work.

- **61st Convention**

Lori Beth and I went to Reno on November 10-12. We visited both the Harrah's Hotel and Circus Circus Hotel. Both were very nice, but we are recommending to sign with Circus Circus.

Harrah's was clearly a nicer hotel, having gone through a recent remodel. We felt that both properties were excellent in terms of their customer service.

However, Circus Circus has the added benefit of the under-age activities at the midway. The prices were far lower, and we even have the ability to rent some of their meeting spaces and bring in our own food. Circus Circus is scheduled for a remodel which will be complete when we arrive in 2008. The location was slightly better, being connected to 3 other hotel/casinos. The room rates were lower as well.

Lori Beth is in receipt of our contract with Circus Circus and we would like the GC to formally agree to this recommendation before we return to the CVB with our answers to finalize the contract with CC.

- **Satyros Visit**

I had the chance to visit with Satyros on December 2 in Phoenix for their Alumni Dinner. There were about 20 people in attendance, and we had a nice dinner at the Macaroni Grill in Scottsdale. I got a chance to sit next to Chuck Mosher, and I got to meet Dominic Berta. The Actives did a great job putting this together, and it was nice to see the pledges at the culmination of their pledge semester.

- **Alumni with Licenses**

I've begun compiling a list of brothers who have professional licenses. The word-search on the national database has been a big help.

I have also sent congratulatory notes to brothers who have received their licenses in recent months: Mike Ellars of Andronicus and Michael Thieme of Anthemios.

If you catch wind of anyone else receiving their licenses (architectural, Landscape, UP, Interior design, or anything else that deserves recognition), please forward that information on to me.

Thank you to Rick for designing such beautiful note cards. I am so proud to send them out on our behalf.

- **Database Address Updates**

I am continuing making database updates using information provided with the AA-1 forms.

- **Andronicus/Satyros Initiation**

Attended joint initiation for both chapters at Andronicus house past weekend. Andronicus is a world-class chapter. Kudos to Diana Nelson for directing a smoothly run joint event. 3 new Hadrian brother attended; in all 5 chapters were represented.

- **Daedalus**

Visited Daedalus chapter for their event

- **Next Month Items:**

- 2007 Dues Invoices – WGS offered to help with design and layout
- Calculation of 2007 Alumni Award winner
- Follow up with Domitian Alumni

- **Personal note:** I got word on Friday that I passed my first ARE exam. It only took them 2 weeks to grade it. It's great to have verification that I can "do this".

### **Worthy Grand Estimator** (report dated 10 December)

- **Checking Account Balance & Investment (Liquidity)**

The Fraternity's checking account balances as of December 10, 2006 is \$67,575. We also have invested in two certificates of deposit at Libertyville Bank & Trust totaling a principal value of \$30,000. We will be investing another \$15,000 in a certificate of deposit this month. The investment strategy is to invest \$15,000 every 60 days into a CD for a year, totaling \$90,000 to be invested in an interest bearing vehicle. (Please note that we have increased our "investment cash" from \$67,000 from 18 months ago to the present \$90,000.) Please see the attached Excel file on the checking account tab and the CD tab for a detailed account of our cash position and CD positions.

The financial position of the Fraternity is sound.

- **Major Changes in Cash Balance, Position or Investment Value since last report**

Major cash expenditures the past 2 months were as follows:

APX Letter Production & Postage	\$2,741
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Hadrian installation expenses	\$1,925
ARCHI Production	\$10,055
Convention Banquet deposit	\$2,000
Convention Keynote speaker fee	\$2,500
Badges & Certificates	\$1,119

Total expenses paid this fiscal year total \$55,665.

▪ **Accounts Receivable Update**

Major cash receipts during the previous 2 months were from monthly dues and fees (\$7,412) and alumni dues (\$672). Total cash receipts fiscal year to date are \$33,535.

A year to date actual v. budget income statement covering the period July 1 to December 10, 2006 is attached.

▪ **Chapter Reporting**

As of December 10, 2006, we have 19 active chapters. As usual, some chapters are very prompt in their reporting and payments, some are lackadaisical, and some are non-existent. Below is a brief commentary on the status of each chapter. Chapters in bold should be considered a problem and need immediate attention.

- **ANDR – current through Oct, missing Nov and Dec reports and payments. Late payments and reports have been unusual for them in past years.**
- ANTH – current through Nov, Dec report is in, missing Dec payment
- APOL – current through Dec
- CLEI - current through Nov, missing Dec report and payment
- DAED - current through Nov, Dec report is in, missing Dec payment
- DINO - current through Nov, missing Dec report and payment
- DOMI - current through Nov, missing Dec report and payment
- HADR – reports and payments submitted through April 2007
- **IKTI – no reports or payments received this fiscal year. Iktinos was fully caught up last year**
- **IMHO – Oct report filed, one payment received, missing Sep, Nov and Dec reports, past due on payment of fees. This is unusual for them.**
- META - current through Nov, missing Dec report and payment
- **NICO – no reports or payments received this fiscal year, not much received last year.**
- PYTH – reports and payments submitted through December 2006
- RABI - current through Nov, missing Dec report and payment
- RHOE - current through Oct, missing Nov and Dec reports and payments
- SATY - current through Nov, missing Dec report and payment
- **SENE – have not filed a single E-2 report all year, payments have been received in Sep and Oct, no payments in Nov or Dec.** SESH - current through Nov, missing Dec report and payment
- VITR - current through Nov, missing Dec report and payment

Details of chapters reporting and dues are shown in the attached file. **Scott, please pass this info on to the RD's so that they can remind the chapters of their monthly obligations.**

- **Projects Update**

- Our tax return for FY 2006 (7-1-05 to 6-30-06) was submitted last month. A copy of the file is attached for reference.
- LC Tempe: All expenses and receipts have been processed. The budget v. actual file represents our net cost of the program. However, I still need to invoice the APXF for our Taliesin West tour and the Burchard books.
- D&O Insurance: nothing has been done since our discussion at summer meeting.
- General Liability Insurance: I contacted Kim Novak and she reported that they are still working on the underwriters for the student club insurance. She did report that TULIP is running, however the school where you are seeking the insurance for an on-campus event needs to be an URMIA member. So, TULIP is for events specific to college campuses. This may be okay for our LC events. However, they are still working on liability insurance that would be suitable for Convention. So, right now, it looks like our status (without liability insurance) will not change.
- Need to do: Mail APXF our FY 06 actual expense request for reimbursement and our FY 07 forecast of APXF expenses to be reimbursed.

### Worthy Grand Scribe

- **Operations**

1. California College of the Arts
  - a. Held planning call with ND, RD8, ED, and WGS attending on Nov 11.
    - i. RD8 would invite CCA students to send their colony petition as soon as they had 15 committed members.
    - ii. RD8 looking to identify alumnus in Bay Area to serve as pledge educator
    - iii. Daedalus Chapter would serve ceremonial role associated with sponsor.
    - iv. Former Amenophis colonists would not be asked to pay pledge fees a second time.
  - b. According to RD8 talk on Nov 29 with students at the California College of the Arts, a colony petition should be in route to my office. The students have since finished the semester. No petition has been received at my home or PO Box. I will ask RD8 to follow up once classes resume.
2. I visited Metagenes Chapter for their initiation in November.
3. I entered over 200 changed addresses into database with APX Letter mailing service. Option to deposit funds into account to cover address service on upcoming mailings (to simplify pickup of changes in PO Box).
4. October and November meeting minutes submitted for approval.

- **Publications**

1. *The Archi* is currently at the printers. Karen Marker has assembled an excellent issue. I have asked that the WGA keep the Henderson, TX PO Box active for a couple more months to field address returns on *The Archi*.
2. A draft of the Winter *APX Letter* has been circulated to selected members for review. I hope to send the issue to the printer this week. I would prefer that *The Archi* and *APX Letter* be spaced farther apart, but since this issue serves as the Convention packet the newsletter cannot be delayed.
3. After receiving email authorization from the WGE and WGA to incur the costs, I sent specifications for credit card forms Friday to Anchorwave for development. Development will be on a time and materials basis. I estimate the six forms (Convention registration,

alumni dues, pledge pin, graduation merchandise, bronze medal payment, and “open” payment) will cost approx. \$1250 to develop.

**Grand Advisor**

- Will report on international issues in future

**National Director**

- Commends RD3 and RD6 for their passion and commitment to the Fraternity.
- The semester has been productive.
- Lack of recent RD1 and RD4 communication is a concern. Will work harder to get updates.
- Will travel to join RD5 at XENO installation/joint initiation 12-14 January.
- Planning to in Boise all next month. Email or cell phone are best bets for communication.
- Have worked with RD8 and have identified two good candidates for pledge educators for possible CCA colony. Other alumni may be asked for supporting role.
- 2 DC visits in past months and have taken the opportunity to visit with some VITR alumni.

*Dates for future meetings*

The following meeting dates were scheduled.

- January 10 (tentative – if needed for Rhoecus business)
- February 7
- March 7
- March 25 – Annual Meeting

**The meeting adjourned at 11:21 pm.**

**Richard L Jenkins**

Worthy Grand Scribe,  
Alpha Rho Chi Fraternity