

# Grand Council Meeting Alpha Rho Chi Fraternity January 19, 2007

## *Attending*

Vicki J. Horton, Worthy Grand Architect  
Laura Schmidt, Worthy Grand Associate Architect  
Richard L Jenkins, Worthy Grand Scribe  
Chooch Pickard, Expansion Director

Frank Kitchel, Worthy Grand Estimator  
Stephen P. Janick, Grand Advisor  
Nicole Morris Dress, Development Director

The meeting was held on a conference call.

## **Called to Order, January 19, 2007 at 9:05 pm EST**

Meetings from the December 18 meeting were accepted. Minutes from January 10 call will be reviewed at the next meeting.

## *Reports*

### **Worthy Grand Architect**

1. Sent letter to Rhoecus Chapter 12/26, outlining their appeal options. See minutes from December 10 special meeting for details.
2. Participated in the Region 5 initiation held this past weekend in the Dallas area, hosted by Tracy Fetty, Xenocles alumnus. Would like to discuss how we address medical incidents at APX events.
3. Nicon's WA indicates they are working quickly to clear up the items listed in our letter dated 12/28.
4. Reminders for convention motions were sent twice in December, with deadline of this meeting. So far, I've received 5 motions to amend C+BL and I expect one more. I will send the motions to chapters/alumni associations Monday, 1/22.
5. LC07 update: RD4, Iktinos LC Committee and I are working with the CVB, and with other sources directly. We need to finalize dates and hotel selection on this call, before we lose another place to stay.
  - o LC07 committee (WGA, RD4, and Heidi (IKTI)) has RFP from Hawthorn Suites in Ann Arbor and recommends making choices and signing contract. Hotel not adjacent to campus, but direct transport is available.
  - o WGE notes delays in attendees seeking reimbursement. WGAA suggests including the E-4 form in LC07 packet. Deadline for reimbursement suggested.
  - o Speaker options. Greg Pelley has offered services as speaker, provided notes are provided for him. University of Michigan may also be source for speakers, both motivational and topical. Discussed need to include "outside" voices in the program.
  - o Tours: WGA de-emphasizing tour as part of LC program (no time in schedule for off-site location). IKTI seems eager to organize one, however. WGS suggests campus tour would be appreciated. GA notes some attendees may wish to make side trip to Toledo Art Museum.

- Dates: Oct. 6 or Oct. 20. Michigan football schedule uncertainty may force Oct. 20 as fall-back date.
  - GC gives verbal go-ahead to proceed
6. Signed/sealed/shipped membership certificates to Hadrian and Seshait.
  7. Dinocrates mentioned this past weekend that they have not received certificates or badges yet for anyone after their charter class, and that the badges for the charter class were missing engraving. I told their WA to verify that the engraving is missing on their badges and get in touch with you about returning them to BP if that's the case.
    - WGE will email WGA with confirmation of E-3's received
    - WGE notes that engravings were missing in transition when jeweler was purchased by new company. Chapters with incorrect jewelry will need to send it to the WGE as soon as possible so that he can work with jeweler to fix.
  8. Received amended contract from Herff-Jones regarding our jewelry rates for 2007. It notifies us of a typo on their previous contract for the price of the Mini Crest Guard. The original contract indicated the cost as \$13.50, it was supposed to read \$18.50. WGE will answer via email.
  9. ACSA lists our address as West Palm Beach, FL because that was where Tim Tourville last lived prior to us acquiring Sustaining Member status. It's not a big deal, but I will eventually contact them to clear up the address.
  10. Headquarters search committee: Still no news on this front. I apologize. This one has fallen to the back burner in favor of other fires.
  11. Storage facility is 1/2 empty. It will be cleared out by 1/31. Frank, I discussed the full year's charges and explained that we would like this credited back to our account. Since we're ending the lease by 1/31, I told them the remaining months' amount could be credited to the Visa in February. Are you alright with that?
  12. Will order Dinocrates and Hadrian charters 1/22. Chooch has offered to have them framed in Memphis to cut down on shipping costs and to avoid damage.
  13. Sent email notice to all chapters and alumni associations, re: awards nominations.
  14. In the process of retrieving the So Whitten plaque from ANDR for 2007's winner.
  15. Still to do: Letter to FAIA brothers for MA candidates (possibly nominations of brothers?)

### **Worthy Grand Associate Architect**

- Invoices are still TBD. WGAA will have in February, she will be able to start after taking ARE exam this week.
- 61st Convention. Reno hotel contact still due to WGE for review
- Policy for advance payment of services for Convention/LCO7. WGE notes risk if fraternity pays vendors in advance by check and they are unable or unwilling to deliver.
  - Visa will be preferred for advanced payments for services. This will provide APX recourse to dispute charges, if necessary.
  - If paying services by check, the advance payment shall not exceed 50% the cost (i.e., 50% in advance, 50% on delivery).
- 60<sup>th</sup> Convention. WGA to emails WAs, and AA presidents to remind and encourage preregistration and room reservations by Feb 15 deadlines.

### **Worthy Grand Scribe**

- California College of the Arts. RD8 was surprised to hear that I had not received a colony petition from CCA.

- *The Archi* and *APX Letter* are both arriving in mailboxes. Vicki – check the Richardson PO Box for address service.
- Convention information has been posted online. Online credit card registration for Convention is now available.
- Anchorwave has built the remaining 5 online forms. Once our testing is complete, we will make those active online.
- Christine Noblejas, Andronicus active, has expressed interest in an editor position in an email exchange. WGS is following up with her.
- Christine Brazill has nearly completed editing and checking contents of next edition of the Ritual. Working with her on design and production

### **Worthy Grand Estimator**

*See Appendix for Jan 7 report*

- Report was sent a week early, so some updates are still pending
- Major chapter reporting concerns are IMHO, SENE, IKTI, NICO – missing most or all reports from these chapters.
- Concern about continuity of reporting and leadership from year to year in the chapters. WGE suggests handbooks for chapter officers or reporting instructions. WGS reports that ND is currently working on a project along those lines.
- WGE will be traveling most of February.

### **Grand Advisor**

- No report

### **National Director**

*Not present, see report in Appendix*

### **Expansion Director**

- There is still interest at University of Kentucky and Oklahoma State University (Theron). I haven't had contact since before the holidays though. I will be contacting them next week since they're back in school now.
- **University of Georgia at Athens**  
We have an alumnus from Daphnis (Brian Ray) and an active from Andronicus (Margie Noonan, transfer student) who are interested in starting a chapter at UGA. They are both Landscape Architecture students. I believe Brian is a grad student and Margie is an undergrad. There is no architecture program at the school, but the LA program is very strong. Rick found the following information about the school:
  - 5 year curriculum in Landscape Architecture
  - 325 undergraduates - largest LA school in nation
  - Studio design program
  - Large state school
  - There is still interest at University of Kentucky

I've sent them brochures and the colonization handbook and informed them that we have never started a chapter at a school without an architecture program. They are aware it may be

- an uphill battle, but are willing to give it a shot.
- Will check with Associate Expansion Director about rush/recruitment toolkit
- Considering introducing motion to make reporting a requirement in classification of membership. Suggests tying the E-1 card with *Preparation for the Ritual*.

**Development Director**

- No report, dropped off the call earlier
- WGE raises Anthemios prospect distributed in email

*New Business*

- No new business

*Old Business*

- Nikon and Rhoecus chapter (both returning from break) status to be reviewed at next call.

*Dates for future meetings*

The conference call for February was rescheduled for February 13.

**The meeting adjourned at 10:09 pm.**

**Richard L Jenkins**  
Worthy Grand Scribe,  
Alpha Rho Chi Fraternity

# Appendices

## *Worthy Grand Estimator Report*

January 7, 2007

### *Checking Account Balance & Investment (Liquidity)*

The Fraternity's checking account balances as of January 7, 2007 is \$68,408. We also have invested in two certificates of deposit at Libertyville Bank & Trust totaling a principal value of \$30,000. We will be investing another \$15,000 in a certificate of deposit this month. The investment strategy is to invest \$15,000 every 60 days into a CD for a year, totaling \$90,000 to be invested in an interest bearing vehicle. (Please note that we have increased our "investment cash" from \$67,000 from 18 months ago to the present \$90,000.) Please see the attached Excel file on the checking account tab and the CD tab for a detailed account of our cash position and CD positions.

The financial position of the Fraternity is sound.

### **Major Changes in Cash Balance, Position or Investment Value since last report**

Major cash expenditures the past month were as follows:

ARCHI Production	\$10,055
Hadrian and/or Xenocles installation expenses	\$ 755
Misc expenses	\$1,178

Total expenses paid this fiscal year total \$57,404.

### **Accounts Receivable Update**

Major cash receipts during the previous month were from monthly dues and fees (\$3,238) and alumni dues (\$596). Total cash receipts fiscal year to date are \$36,697.

A year to date actual v. budget income statement covering the period July 1 to January 7, 2007 is attached.

### **Projects Update**

- Completed today: Sent APXF our FY 06 actual expense request for reimbursement and our FY 07 forecast of APXF expenses to be reimbursed. I also sent the Foundation a reimbursement request for LC materials and activities they agreed to sponsor.
- D&O Insurance: nothing has been done since our discussion at summer meeting.
- General Liability Insurance: I contacted Kim Novak and she reported that they are still working on the underwriters for the student club insurance. She did report that TULIP is running, however the school where you are seeking the insurance for an on-campus event needs to be an URMIA member. So, TULIP is for events specific to college campuses. This may be okay for our LC events. However, they are still working on liability insurance that would be suitable for Convention. So, right now, it looks like our status (without liability insurance) will not change.

## *Report of the National Director*

Currently, the RD's are checking three things with each chapter and AA for our RD Call on Jan 31: make certain every chapter and aa has a seal and affixes it to their delegate form; research chapter and AA philanthropy activities (may be used as web focus piece or story in APX newsletter and to give other chapters ideas on how to participate in community-oriented activities); confirm each chapter and aa has a webmaster and updates or creates the we site. Additionally, I've asked each RD for some insight on how the officer transition takes place within their respective chapters and AA's. We're hoping to come up with some strategies for Nikon and Rhoecus with this. Each Rd has also been requested to have their WAs and Presidents check the Master Directory for accuracy and for them to send contact updates to the RD and WGS.

Otherwise, I traveled to Dallas for the Region 5 initiation and had an excellent time. It was very interesting seeing an initiation outside of Region 8. These are young groups, and they're learning, but it's fascinating just how each group eventually gets to, and then runs (logistically) the ritual.

Reports courtesy of RDs follow

### **Region 1:**

Domitian:

- Attended their annual winter meeting before classes this past weekend.
- No initiation last semester
- Spring rush starting now and lasting through Feb 1st. Pin-in on Feb 5th.
- Elections held this week. New WA Jenna Hoge [jh56@njit.edu](mailto:jh56@njit.edu) and new executive board... the charter and alpha classes have officially passed the torch to the next generation.
- Four alumni brothers, two brothers graduating in May and myself are planning meetings to start the Alumni Association process rolling.
- By Feb 1st, Domitian's new office in the architecture building will be complete.

Senenmut:

- Held 3rd initiation on their own in December..
- Edward is new WA... I believe you already have his contact info.
- Hasn't had 1st exec board meeting yet, but will talk with me more next week.
- Will check in with old board & new board on getting dues and reports up to date.
- WA is working with the chapter to welcome "inactive" members back since he believes 90% of the chapter wants them back involved.
- Annual White Rose dinner on Feb 26th.
- Rush - January 25th through beginning of February.
- Currently 4 alumni brothers, with around 10 more graduating in May... starting discussing formation of Alumni Association.
- Will be sending me updated constitution & by-laws this week.
- I will be making a trip up to Buffalo soon... tentatively planned for 1st weekend in February to coincide with tentative date of pin-in. Approximate costs: \$143 airfare, \$75 a night for hotel (1 or 2 nights depending on scheduled activities).
- Edward is trying to improve relations with school. Would like a letter from someone on Grand Council explaining the professional and academic aspects of convention to bring to a meeting with the head of the architecture department next week to get support for brothers attending. Who can do something like this?

**Vitruvius**

- Landon is still WA through the spring semester.
- Initiated 5 new brothers this past fall.
- Restructuring committee system within chapter so that related chairs work together (one committee made up of social, rush, professional and special events; another publicity, webpage and scribe; another estimator, fundraising and philanthropy). Great idea for when chapter is small and there aren't enough brothers to form separate committees.
- Will send me updated Constitution & By-Laws with these changes.
- Working on Policies & Procedures Manuals for each position.
- Rush schedule to be finalized this weekend.
- At least 5 brothers planning to attend convention.

The chapter has disciplined a member for harassing another member, stripping him of most rights and privileges of membership. RD1 and ND and will hold call with WA again this weekend to assess status.

**Region 2****Metagenes Chapter**

- The chapter held their first meeting of the spring semester and installed their new executive board.  
WA - Kara Criggar  
WAA - Steve Farrelly  
WE - Stacey Corwin  
WC - Holly Harshman
- The chapter is still planning on sending everyone to convention this year, and is working on logistics to get that taken care of. They'll know by 29 January their exact number attending.
- Rush is starting Monday, 22 January, with Pin in on Sunday, 4 February.
- White Rose is scheduled for 17 February.
- The chapter is currently discussing nominations for Alpha Rho Chi awards, and will be sending those in to Grand Council shortly.

**Region 3:**

Apollodorus initiation is this weekend. I know several Hadrian Brothers are supposed to attend, and Vanessa told me that she wanted to go as well. I will ask her tonight how many Nikon Brothers are going. Waiting for call from Nikon.

**Region 4:**

All 3 of my chapters held their initiations this past weekend. ANTH has 15 new bros, RABI has 6 new bros, IKTI-I have no idea. I was in Illinois for ANTH and it gave me a chance to catch up with actives and alums. The ANTH AA held their annual meetingg, and as usual they have an ambitious slate of activities and goals for the year. All 3 chapters have new WA's. ANTH is Hector Hernandez, RABI is Jakecia Brown (who has been WA before) and IKTI is Drew Loreman. I am working with IKTI on resolving their reporting and dues issues, and will hopefully have this resolved within the week. RABI is planning a retreat for the first weekend in Feb, and I hope to attend that to catch up with them and meet the shineys.

**Region 5:**

We had our regional initiation this last weekend. It went really well. They initiated 10 pledges from Dinocrates and 9 from Cleisthenes. Tracy Fetty had an accident before initiation started. He was taping up the windows on the second story and fell landing on his heel. He broke it in 3 places. I've asked both Cleisthenes and Dinocrates to send a thank you not and/or a get well card to let him know they're thinking of him.

Cleisthenes:

- They initiated 9 pledges this weekend. They seemed like the tight knit group they always seem to be. It was good to see them.

Imhotep:

- Imhotep were invited to the regional initiation but no one was able to make it. Jeffery e-mailed me and asked me for a job description for officers in the chapters. If anyone can pass that along that would be great.

Dinocrates:

- I was really proud of Dinocrates this weekend. They have become a very tight group. It was great to see. They initiated 10 pledges. 1 requested to leave before completion; one of the members took her to her mom and dad in Dallas around 4 on Saturday morning.

Xenocles Colony:

- Xenocles colony wasn't able to get 10 pledges together for initiation this weekend. Most of the alumni there are very disappointed but we don't want them going through if they aren't ready. We're going to get them together with Cleisthenes to pick another weekend that would work for them. I will keep you updated on the progress.

Xenocles Alumni Association:

- We had a few alumni come out of the woodwork with this last weekend initiation. It was good to see everyone. They are all very excited about Xenocles colony and can't wait until they are officially a chapter.

**Region 6:**

- I spoke with WAA Amy Shaeffer Friday. She was driving back to KU Monday and Tuesday and Wednesday she and the other Actives were planning on building the props they need for their initiation. I told her the pledges could help with some of that. She didn't realize that, but thought that would be great because they're really excited about APX. She said she'd get in touch with Mike and they'd try to reach the pledges. Since classes haven't started yet, they may not be around.
- She is supposed to call me again this week.
- Pytheos initiated 3 brothers over the weekend. They are working on updating (really starting over) their website because it's very out of date, to the point where they don't know how to access the existing one.
- AA's aren't up to anything new as far as I know.

**Region 8:**

No report.