

Grand Council Meeting Alpha Rho Chi Fraternity August 10, 2010

Attending

Vicki J. Horton, Worthy Grand Architect
Scott Swanson, Worthy Grand Associate Architect
Stephen P. Janick, Grand Advisor
Aaron Feldman, Vitruvius Alumnus

Erin Froschheiser, Worthy Grand Estimator
Richard L Jenkins, Worthy Grand Scribe
Mara Braspeninx, National Director

Called to Order, Tuesday August 10, 2010 at 8:10 EDT

Reports

Worthy Grand Architect

See attached

Worthy Grand Associate Architect

See attached

Aaron Feldman – Voussoirs Award Proposal

Presents proposal for establishing Voussoirs Award, brief circulated via email

- Looking to launch at LC2010 with hope of presenting first award at Convention in 2011
- Goal is to advance the name of Alpha Rho Chi within the profession
- Award promotes projects recognizing collaboration among multiple organizations (multiple firms and disciplines, clients, community, etc.)
- Initial promotion of the award would be within the fraternity
- Requirements were developed to be similar to other awards programs in order to lower barriers for entry
- Jury still TBD to include both alumni and actives
- Presentation of award to be at National Convention along with board display.
- Program to be self-funding through entry fees

Bro. Feldman thanked for conceiving the award and encouraged to continue developing the program.

Worthy Grand Estimator

- Credit card collected from past WGS
- Revised budget still to be adopted

Grand Advisor

- Sent draft descriptions for the GA and Historian
- On an historical note, was digging through archives at the Bentley Historical Library at the University of Michigan earlier in the day.

National Director

Not present, but submitted report in advance. See attached

Expansion Director

- Presents revised Expansion Plan for 2011. Major new feature is identification of stages of development and suggested action to be taken when potential colonies reach those milestones
- Debuts new report format based on stage of development, *see attached*

Old Business**Revised Budget**

Amended budget to reflect expenses overlooked/following the July meeting

- New expenses:
 - Summer meeting facilitator \$500
 - APX Foundation Retreat Travel \$400
 - Certificate Printing \$250 budgeted (print estimates still TBD)
- Offset with budget reductions in the following areas
 - Planned surplus
 - Merchandise
 - Fraternal programs

Motion to amend FY2011 budget. Passes unanimously.

Appointment Vacancies

- Zee Metheny appointed Risk Management Coordinator
- APX Letter Editor, Webmaster: WGA and WGS to meet to discuss candidates and approaches
- Development Director: WGA to contact alumnus for suggestions on future development of this position

Expansion/Colonization Roles

- Decision made at July meeting to move handoff between Expansion Director and Colony Education Team to GC acceptance of colony petition
 - WGAA: Commitment to new arrangement is required so all appointees can operate under the same set of expectation and avoid confusion
 - WGS: Plan needs to be developed to show that the Colony Education Team will be ready for new, earlier handoff
- Development of plan is dependent on the Education Director's schedule; no plan can be developed until this fall. Fraternity might not have any new colonies until then.
- Expansion Director agrees to work with Education Director to develop a process for a direct handoff and provide guidance for CET to coordinate/manage the Colony Pledging Event.
- Expansion Director to continue in previous coordination role for Colony Pledging until a plan is in place.

New Business

Anthemios Alumni Association Constitution and Bylaws.

- WGA reports on changes made. With no significant concerns, recommend approval
- Motion made to approve changes. Approved without objection.

Procedure for Reviewing Changes to Constitution and Bylaws

- WGAA drafting letter to DemeAA and MnesAA to inform them that their organizations are not in recognized status, with invitation to reorganize. (Expansion Director to follow up)
 - Question on repercussions for lack of recognized status
 - No delegate vote at Convention
 - No reimbursements reserved for affiliated organizations (e.g., LC)
 - Not to act on behalf of/using name of Alpha Rho Chi (GC can grant limited permission to organizations forming/reorganizing)
 - Maintenance of corporate entities?
 - GA: These question lead into reasons for Alumni Associations to organize with the fraternity
- Suggest time frames and schedule for approvals
- Organizations may make draft changes and/or request comments at any time
 - May ask RDs or GC officers directly on informal basis (we're happy to help and provide guidance)
 - May share more formal requests for comment at start of month for business at next GC meeting
- Formal approval is required by national APX Bylaws. Organization should submit final version (pref. with a summary of changes) for approval. WGA (or GC, for AAs) to provide an official response/acceptance within 30-45 days.
- WGAA to summarize notes.

Suggestions for the Betterment of the Fraternity

WGAA thanks APX Letter Editor for upcoming issue.

Next meeting scheduled for September 15, 2008 at 8:00 EDT.

Meeting adjourned 10:45 pm EDT.

Richard L Jenkins
Worthy Grand Scribe,
Alpha Rho Chi Fraternity



Alpha Rho Chi Fraternity

Worthy Grand Architect Monthly Report

August 10, 2010

- Appointments:
 - Zee Metheny has accepted the appointment for Risk Management Coordinator and I'll be in touch with him later this week to discuss details for the projects on his To Do list.
 - APX Letter Editor, Webmaster and Development Director remain "open" as of this date. I remain most concerned about Letter Editor and Webmaster, and recommend we contact individuals who expressed interest in other appointments to see if any of these spark their interest. Barring that, it's time for a full court press to fill these two positions.
- WGA will be attending the Alpha Rho Chi Foundation retreat in Glendale, CA. Hotel and ground transportation won't be necessary, as Jay Mock is hosting. I've already forwarded my travel itinerary and receipt to the WGE. Attended the Foundation's July conference call and it appears they are taking a more proactive approach to contacting potential donors, with some success thus far. They intend to meet with 3-4 potential donors in southern California during their stay for the retreat, and I hope to join them for at least 1-2 of those.
- Bro. Likvan completed the gift book for Bro. Ivy and will send the Fraternity's copy along with our WGAA to Leadership Conference. The vendor asked if they could use this book as a sample for their website. I gave permission, with the stipulation that names and signatures be removed. From the digital proofs, I have to say Danielle did an amazing job and I can't wait to see it!
- I've reviewed the Anthemios Alumni Association C+BL and will forward to each of you for your review. They've made minor changes, nothing extraordinary. The President has also indicated they found other changes they'd like to make early next year, so they're simply looking for an approval to use these documents for now.
- LC10 planning continues. We have begun discussions with Cheryl May and she plans to hold two separate two-hour sessions with actives and alumni on the first day of the conference. The LC10 planning committee's conference call is this evening, so the WGE and I should have updates for the Council by the time of this meeting.
- Lannis Kirkland and I will be coordinating efforts to host the Faculty Summit, with our first choice of dates in the month of January.
- The 2010-2011 Awards program draft awaits only the approval of the National Fraternal Service Award and then it will be suitable for upload to the national website.

Alpha Rho Chi Fraternity WGAA Report

August 10, 2010

- Will join ND and RDs in Kansas City, MO, for the Regional Director Retreat, August 19-22.
- Working with Brother Feldman (VITR) to host APX gathering in conjunction with ASLA conference, on September 11, 2010, at the Laughing Man Tavern in Washington, DC. Notices have been mailed to brothers within 1-hour travel radius of DC and notices have been placed on the APX Web site, Facebook, and Twitter. Alumni brothers are being targeted to help call and confirm attendance by other area brothers.
- The first round of How To write-ups are complete and submitted to the WGS for posting to the APX Web site. An article in The APX Letter will announce the program. Another write-up is in development and will be posted in late September. I am searching for more topics and authors as well.
- Traveling with CnvD and Dannielle Reilly on October 8-10, 2010, to Minneapolis, MN, for Convention pre-trip.
- Dannielle Reilly is exploring sponsorship options for Convention.
- CnvD and Dannielle Reilly are continuing their research for 2012 Convention sites.
- Attending PFA conference on September 12-14, 2010, in Lexington, KY.
- Recommend GC use Fraternity's Crest per WGS' suggestion as symbol for Fraternal Service Award lapel pin. Estimate \$200-\$300 for setup and production of 100 pins.
- Drafting letters to DEME AA and MNES AA outlining their defunct organization status and steps they can take to regain recognition before Convention.
- Working with RD5 and Brother Feldman to finalize alumni courses for LC.



Alpha Rho Chi Fraternity Worthy Grand Scribe Monthly Report

August 10, 2010

- Publications:
 - Archi Editor is assembling the fraternity's magazine. I received the tentative table of contents last week and it should be another interesting issue.
 - I sent a draft of the Fall APX Letter to the Grand Council on Aug. 9. I hope the issue demonstrates why I think APX Letter Editor is one of the most fun jobs in the fraternity.
 - No responses to Webmaster inquiries. I'd like some back up/support on routine web postings, but really could use a brother to spearhead planning towards our 3.0 website.
- Chapter Report System project is nearing completion and should be ready to launch for September. Preparing it to launch will occupy most of my APX time for the rest of the month. Key tasks include:
 - Evaluating the vendor's work, and identifying any last minute glitches or technical changes required
 - Writing a reference guide for chapter users, providing instructions on basic tasks with screenshots
 - Meeting with WGE to familiarize her with the admin interface
 - Working with ND to get RDs up to speed to introduce the new tool one on one with chapter officers and resolve likely problems with chapter rosters and accounts. The RD Retreat is a key milestone.
 - Getting each chapter account into an initial state for the first reporting month
- Executive Assistant has started work. She has arranged for a new post office box (address is in our Master Directory). Since then, focus has been on reconciling 2010 S-2 roster information with the membership database. Will share first invoice with WGE later this week.
- The membership database is missing a large (but indeterminate) number of recent members. Reports of members missing from the database have come in from several users of the database (WGS, Admin, Archi Editor) and include "missing" chapter WAs and others who have been issued badges.

I'm hopeful that the CRS will eliminate this problem going forward, and launching the system provides an opportunity to catch many of these missing names. We will need a straight-forward procedure to get those names in the database. Currently, a missing name raises questions about whether the individual's dues/fees were paid or and whether other reports were filed properly. These questions get held in limbo between the WGS, WGE, RD, the chapter, and others. These questions are difficult, if not impossible, to straighten out since poor documentation is at the root of the problem. Perhaps we need to declare an "E-1 amnesty" for the time being to at least get our brothers' names and other available data into the member database.

This is not to propose waiving initiation fees. It seems that WGEs have closely reconciled badge and certificate orders (E-3) with monthly reports (E-2) and the payment of fees. Any outstanding E-3 orders should be resolved using the existing standards.
- Membership Certificates. The existing stock of blank certificates is nearly exhausted. The WGA requested that I work with the calligrapher to figure out specifications so that she can get a print estimate (for black or three-color certificates). We have not yet received any quotes. In the meantime, I have been preparing artwork from a high-res scan of an older certificate.

Alpha Rho Chi Fraternity ND Report

August 10, 2010

ND Update:

- All logistics and reservations have been finalized for the Regional Director Retreat. Draft budget is attached, WGAA to confirm hotel cost. Some costs, such as parking for RDs at airports, will be finalized after the retreat.
- Programming for the RD retreat is in the final stages of planning.
- WGS and ND will work with RDs to prepare them for facilitating one-on-one sessions with chapter leaders to roll out the new chapter reporting system. This will be covered during the RD retreat.
- ND will be creating a “Beginning of the Year Checklist” as a resource for RDs to use in the first weeks after the start of the new school session.
- Still need to write introductory emails to chapter and AA presidents in regions 6 and 8 to introduce new RDs.



Alpha Rho Chi Fraternity National Expansion Director Monthly Report

August 9, 2010

Expansion Targets

- Rhoecus
 - Eligible for reactivation
 - Offer of assistance from Brother Randy Kirschner
- Paeonios
 - Offer of assistance from Brother Randy Kirschner
 - Brother Kirschner's recent interaction with students
- Daphnis
 - Multiple independent student contacts in the past year
 - Presence of Brother Terri Brumett on campus
 - Receptiveness of Dean/Faculty
- Northeastern University
 - Multiple independent student contacts in the past year
 - Offer of assistance from Brother Jason Tilley

Initial Contact

- Mississippi State University
- Syracuse University
- Howard University, Washington, DC

Sustained Communication

- University of Idaho
- Carnegie Mellon University (Polyklitos)
- Tuskegee University

Organizing Committee

- Southern Illinois University (* *candidate* for accreditation as of 2008, have not received full approval from Grand Council to colonize)
- Woodbury University
- Washington University
- University of Texas at San Antonio

Colonies

- Severus – Kent State University
- Isidorus – Miami of Ohio